

Notice of a public meeting of

Shareholder Committee

To: Councillors Lomas (Chair) and Douglas
Date: Monday, 24 June 2024
Time: 4.30 pm
Venue: West Offices - Station Rise, York YO1 6GA

AGENDA

1. **Declarations of Interest**

At this point in the meeting, Members and co-opted members are asked to declare any disclosable pecuniary interest, or other registerable interest, they might have in respect of business on this agenda, if they have not already done so in advance on the Register of Interests. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

(1) *Members must consider their interests, and act according to the following:*

Type of Interest

You must:

*Disclosable
Pecuniary Interests*

Disclose the interest; not participate in the discussion or vote; and leave the meeting unless you have a dispensation.

*Other Registrable
Interests (Directly*

Disclose the interest; speak on the item only if the public are also

*Related)
OR
Non-Registrable
Interests (Directly
Related)*

*allowed to speak but otherwise not
participate in the discussion or
vote; and leave the meeting unless
you have a dispensation.*

*Other Registrable
Interests (Affects)
OR
Non-Registrable
Interests (Affects)*

*Disclose the interest; remain in the
meeting, participate, and vote
unless the matter affects the
financial interest or well-being:
(a) to a greater extent than it
affects the financial interests of
a majority of inhabitants of the
affected ward; and
(b) a reasonable member of the
public knowing all the facts
would believe that it would
affect your view of the wider
public interest,
in which case speak on the item
only if the public are also allowed
to speak, but otherwise not do not
participate in the discussion or
vote, and leave the meeting,
unless you have a dispensation.*

- (2) *Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (3) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*

2. Minutes (Pages 1 - 6)

To approve and sign the minutes of the last meeting of the Committee held on 19 March 2024.

3. Exclusion of Press and Public

To consider excluding the public and press from the meeting

during consideration of **Agenda Item 7**, Exempt Annex A on the grounds that it contains information relating to the financial or business affairs of any particular person (including the authority holding that information), and information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority. This information is classed as exempt under Paragraphs 3 and 4 of Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to information) (Variation) Order 2006.

4. Public Participation

At this point in the meeting members of the public who have registered to speak can do so. Members of the public may speak on agenda items or on matters within the remit of the committee.

Please note that our registration deadlines are set as 2 working days before the meeting, in order to facilitate the management of public participation at our meetings. The deadline for registering at this meeting is 5:00pm on Thursday 20 June 2024.

To register to speak please visit www.york.gov.uk/AttendCouncilMeetings to fill in an online registration form. If you have any questions about the registration form or the meeting, please contact Democratic Services. Contact details can be found at the foot of this agenda.

Webcasting of Public Meetings

Please note that, subject to available resources, this meeting will be webcast including any registered public speakers who have given their permission. The meeting can be viewed live and on demand at <http://www.york.gov.uk/webcasts>.

During coronavirus, we made some changes to how we ran council meetings, including facilitating remote participation by public speakers. See our updates (<http://www.york.gov.uk/COVIDDemocracy>) for more information on meetings and decisions.

5. **Yorwaste Ltd Finance Update** (Pages 7 - 12)
To consider a finance update from Yorwaste Ltd.
6. **Veritau Limited Business Update** (Pages 13 - 18)
To consider a business update from Veritau Limited.
7. **City of York Trading Ltd Update** (Pages 19 - 24)
To consider a performance update from City of York Trading Ltd.
8. **Work Plan** (Pages 25 - 26)
To consider the Committee's work plan for the 2024/25 municipal year.
9. **Urgent Business**
Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer:

Name: James Parker

Contact details:

- Telephone – (01904) 553659
- Email – james.parker@york.gov.uk

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我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (ہولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)

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City of York Council

Committee Minutes

Meeting	Shareholder Committee
Date	19 March 2024
Present	Councillors Lomas (Chair) and Douglas
In Attendance	Councillor Ayre (Leader of the Lib Dem Group)
Officers Present	Patrick Looker, Head of Service Finance Helen Whiting, Head of Human Resources and Organisational Development Andy Laslett, Strategic Services Manager Dan Moynihan, Senior Solicitor
External Visitors	Sandy Boyle, Managing Director (Yorwaste Ltd) Karen Bull, Managing Director (City of York Trading Ltd) Sarah Loftus, Managing Director (Make It York) Tony Spinks, Head of Finance (Make It York) Max Thomas, Chief Executive (Veritau Limited)

23. Declarations of Interest (16:31)

Members were asked to declare at this point in the meeting any disclosable pecuniary interests or other registerable interests they might have in respect of business on the agenda, if they had not already done so in advance on the Register of Interests. None were declared.

24. Minutes (16:31)

Resolved: That the minutes of the last meetings held on 23 October 2023 and 19 December 2023 be approved and signed by the Chair as a correct record.

25. Exclusion of Press and Public (16:31)

Resolved: That the press and public be excluded from the meeting during any discussion arising on the following items:

- Agenda Item 5 (Yorwaste Ltd Finance Update), Confidential Annex B; Agenda Item 6 (Make it York Business Plan), Confidential Appendices 1-4; and Agenda Item 7 (Veritau Limited Finance and Business Plan), Confidential Appendices 1 and 2 on the grounds that they contain information relating to the financial or business affairs of any particular person (including the authority holding that information). This information is classed as exempt under Paragraph 3 of Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to information) (Variation) Order 2006.
- Agenda Item 6 (Make it York Business Plan), Confidential Appendix 7 on the grounds that it contains information relating to any individual, information which is likely to reveal the identity of an individual, and information relating to the financial or business affairs of any particular person (including the authority holding that information). This information is classed as exempt under Paragraphs 1, 2 and 3 of Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to information) (Variation) Order 2006.
- Agenda Item 8 (City of York Trading Ltd Business Plan), Exempt Annexes A and B on the grounds that they contain information relating to the financial or business affairs of any particular person (including the authority holding that information) and information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office-holders under, the authority. This information is classed as exempt under Paragraphs 3 and 4 of Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to information) (Variation) Order 2006.

26. Public Participation (16:33)

It was reported that there had been no registrations to speak at the meeting under the Council's Public Participation Scheme.

27. Yorwaste Ltd Finance Update (16:33)

Members considered a report providing an update on the performance of the company. The Managing Director of Yorwaste provided an overview, drawing attention to improvements in health and safety, a good fiscal performance over the year, and the company's green rating in all categories in a recent shareholder review by North Yorkshire Council (NYC) to

measure compliance against the CIPFA best practice guidelines for Local Authority Owned Companies. It was confirmed that a decision on the Harewood Whin solar project was expected to be made by CYC planning in May, and that fleet decarbonisation options were being reviewed as part of a wider project with NYC. A marginal profit was anticipated for the next financial year despite the impact of wage inflation and an expected drop in landfill gas revenues. The company expected to meet its capital expenditure over the next three years without recourse to the shareholding authorities.

In response to questions from the committee it was confirmed that challenges were presented by a lack of clarity in government policy relating to both simplified recycling and extended producer responsibility for packaging. It was also confirmed that an emphasis on front-end messaging to communicate with staff had had a significant impact in improving safety, which remained the company's top priority.

Resolved:

- i. To note the reports from Yorwaste Ltd attached at Annex 1 and Confidential Annex 2 to the report.
- ii. To approve the Yorwaste Business Plan for 2024/25 attached as Confidential Annex 2 to the report.

Reason: To ensure the Council was updated on the financial performance of Yorwaste Ltd.

28. Veritau Limited Finance and Business Plan (16:42)

The Chief Executive of Veritau Limited provided the committee with an update on the company's performance since October 2023. The company had gained several new clients including academy school trusts, and recruitment of trainees continued with three trainees recently completing professional qualifications. A new audit management system was being implemented and work was being done to further develop the company's social value position including confirming the commitment to be a Disability Confident employer. Regarding financial performance, net profit before tax was in line with expectations. It was noted that discussions had taken place with several councils wishing to join Veritau, with two formally requesting this; this would require structural changes to ensure a sustainable model which protected the interests of the existing member councils.

In response to questions from the committee it was confirmed that any such changes would require approval from both City of York Council and North Yorkshire Council, and that the Executive, rather than the Shareholder Committee, was the appropriate body to consider this. It was also noted that a project group was exploring options for the use of AI for some aspects of the company's internal audit work, and that it was important that both the risks and potential benefits of this technology were fully understood.

Resolved:

- i. To note the Group's performance since the last business update report in October 2023;
- ii. To approve the 2024/25 business plan;
- iii. To note the proposed expansion of Veritau.

Reason: To ensure the Council was updated on the performance of Veritau Limited.

29. Shareholder Committee Work Plan 2024-25 (16:51)

Members considered the committee's work plan for the next municipal year.

Resolved: That the committee's Work Plan for 2024/25 be noted.

Reason: To ensure the committee received regular reports in accordance with the functions of an effective Shareholder Committee.

30. Make it York Business Plan (16:51)

Members considered an update from Make it York presented by the company's Managing Director and Head of Finance. It was noted that the company had performed strongly since the last update to the committee, winning several awards, while visitor numbers and web statistics had been strong for events including the St Nicholas Fair Christmas Market, Residents' Festival, Haunted York campaign, Ice Trail and Snooks Trail. Membership retention was high at 84% and events for members including a sold-out conference had proven successful. Governance had been improved with a stronger focus on outputs and member feedback, while

finances had also improved despite a challenging year, with year-end profit higher than expected.

In response to questions from the committee it was noted that Visitor Pass figures were lower than last year for several reasons including strong post-Covid performance in 2022-23, the impact of bad weather and industrial action on the railways, and lower investment in pass marketing. Investment in promoting the pass was due to be increased this year, and new ways of incentivising use of the pass were being considered. Clarification on the figures in Annex A for Airbnb listings in the city would be provided to members.

The committee also offered congratulations to the Managing Director on the receipt of a Lifetime Achievement Award at the Yorkshire Businesswoman Awards.

[Between 17:04 and 17:29 the press and public were excluded from the meeting during consideration of Confidential Appendices 1-4 and 7 to the report].

Resolved:

- i. To note the MIY Shareholder Report at Annex A and the supporting documents from Appendix 1 to Appendix 7 supplied by MIY.
- ii. To approve the Annual Business Plan (Service Delivery Plan) at Appendix 5;
- iii. To approve the appointment of the new Board Non-Executive Director.

Reason: To ensure the Council is updated on the financial performance of MIY and approve the business plan and new Board Non-Executive Director.

31. City of York Trading Ltd Business Plan (17:30)

The Committee considered an update comprising the company's Business Plan and Implementation Project Plan presented by the Managing Director of City of York Trading Ltd (CYT).

[Between 17:34 and 18:05 the press and public were excluded from the meeting during consideration of Exempt Annexes A and B to the report].

Resolved:

- i. To approve the CYT Business Plan for 2024/25 at Exempt Annex A.

Reason: To enable the CYT Board of Directors and staff to execute strategies for the growth of the Company's non-Council recruitment business.

- ii. To approve the Implementation Project Plan at Exempt Annex B.

Reason: To ensure that Public Contract Regulations compliance can be maintained for the supply of temporary staff to the Council of the City of York.

Cllr K Lomas, Chair

[The meeting started at 4.31 pm and finished at 6.06 pm].



Shareholder Committee

24 June 2024

Report of the Chief Finance Officer

Yorwaste Ltd Finance Update

Purpose of Report

1. To consider reports from Yorwaste providing a trading update for the 2023/24 financial year as well as a general update on the business.

Recommendations

2. Note the reports from Yorwaste Ltd attached at annex 1 to this report.

Reason: to ensure the Council is updated on the financial performance of Yorwaste Ltd

Background and analysis

3. Yorwaste was established as a Local Authority Waste Disposal Company owned fully by North Yorkshire County Council in 1991 to manage the council's landfill sites. In 1996 as part of Local Government Review City of York Council became a 22.27% shareholder of the company. The company provides services to York relating to Transfer Stations, processing recyclates, garden waste and management and transport of waste at the two Household Waste Sites. They also provide similar services within North Yorkshire Council.
4. The Yorwaste board is made up of council representatives of the two authorities and also independent board members. The representatives from City of York Council are currently Cllr R. Melly and the Corporate Director of Place, Neil Ferris. The company is a Teckal company whereby over 80% of its revenues come from its local authority owners.
5. The latest trading update for the company is shown at Annex 1 including the provisional outturn position.

Risk Management

6. There are no specific risk issues arising from this report.

Implications

7. There are no financial, legal, HR, equalities, crime and disorder, information technology, property or other implications arising from this report.

Author:	Chief Officer responsible for the report:			
Patrick Looker Head of Service Finance Email patrick.looker@york.gov.uk	Debbie Mitchell Director of Finance			
	Report Approved	x	Date	13 June 2024
Wards Affected: All				
<i>For further information please contact the author of the report</i>				

Annex 1 – Yorwaste Headline Performance Review.

YORWASTE

1. How Yorwaste delivers shareholder value.

As a Teckal company, Yorwaste delivers shareholder value in a number of ways:

Directly through either a reduction in the cost-of-service provision to the shareholding authority or in the generation of profits which accrue to the shareholding authority. This value is enhanced by the operation of commercial activities which can offset operating costs to the authority or enhance the generation of profits.

Indirectly through the shareholders' investment in Allerton Waste Recovery Park (AWRP) by maximising their potential financial return from volume related contractual terms.

Intangibly in that, because of its shareholding ownership, additional ad-hoc services and assistance to the shareholding authority are provided at either cost or zero charge.

The challenge for Yorwaste is to balance the above factors to deliver a cost effective, tax efficient, value for money solution for the local taxpayer.

2. Out-turn for Fiscal Year 2023/24.

As agreed in a previous Shareholder Committee, a copy of the Annual Report and Accounts will be included as an appendix once they have been approved at the Company's AGM and filed with Companies House.

Risk & Compliance

The Company had a strong performance for the last fiscal year both in terms of safety and financial return.

For the first time the Company had a full year with no RIDDOR incidents along with a 50% reduction in Lost Time Injuries. The Company was reaccredited under ISO 45001 and received another ROSPA Gold award.

The Company maintained its "Green-Green" OCRS status for its transport operations.

The Company has zero Environment Agency enforcement notices in the year.

Financial Performance

The Company's turnover increased by 10.8% a significant proportion of which was inflation related. Total operating costs increased at a similar rate with higher increases in disposal costs partly offset by lower increases in other operating costs.

Whilst Profit Before Interest showed an increase, this was offset by increased interests costs so Profit Before Tax was only slightly ahead of prior year at £1.35m. This was still a strong result driven by well above trend rates from landfill gas revenues and third-party recycling activities.

Cash generation continued and capital expenditure in the period totalled £4.5m which included heavy plant replacements, investment in a waste compactors, along with a series of essential site infrastructure to repair concrete pads and upgrade drainage. The Company has sufficient liquidity to meet its planned capital investment program over the next few years.

Over the course of the year the Company had its periodic independent review of its FRS12 aftercare liabilities and this demonstrated that the company has adequate provision on its balance sheet to meet those future liabilities.

The Company also delivered on its full volume and price targets to maximise the shareholders' return from their investment in Allerton Waste Recovery Park.

3. Current Trading

Whilst last fiscal year's performance benefited significantly from higher than normal landfill gas revenues, the coming fiscal year will see a significant drop in those landfill gas revenues as market rates return closer to historic trends.

That said, the first couple of months have benefited from the retention of the uncontracted third-party recycling and, to date, continues to do so. The Company has also seen growth in its commercial collections over the past couple of months which, if maintained, represents another potential upside for the current year's performance.

Whilst there are many months remaining in the current fiscal year, the Company is more optimistic about a positive profit position than it was at the last Shareholder Committee meeting.

The impact of the Government's "Simpler Recycling" strategy continues to evolve and the Company, in close co-operation with its Shareholding Authority clients, has a number of options to meet those requirements in a cost effective and compliant manner.

The Company submitted a planning application for a 28 MW solar farm on the site of its Harewood Whin closed landfill with a decision expected in the Summer of 2024. In addition to this project the Company is progressing with small-scale solar projects scaled to meet their needs. The Company has a target to be net-negative carbon in relation to its electricity consumption by 2030. In terms of its vehicle carbon footprint, the Company is participating in NYC's fleet decarbonisation project.

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CITY OF YORK COUNCIL SHAREHOLDER COMMITTEE**24 June 2024****Veritau Limited Business Update****Introduction**

- 1 Veritau Limited is a local authority shared service company jointly owned by City of York Council (CYC) and North Yorkshire Council (NYC). The company was established in 2009. The company has one active subsidiary company, Veritau Tees Valley Limited. Together the companies form the Veritau Group.
- 2 The Veritau Group currently has 4 member councils but also provides services to a large number of multi-academy trusts and schools, housing associations and other public sector organisations. The group employs over 90 professional staff and offers a range of assurance services, including internal audit, counter fraud, risk management, and information governance. The majority of these services are provided to organisations in the Yorkshire and Teesside regions although the group has clients across the United Kingdom.
- 3 A separate company, Veritau Public Sector Limited (VPS) was established on 22 May 2024. The company is limited by guarantee and currently has 3 member councils, CYC, NYC and Redcar & Cleveland Borough Council. VPS is a Teckal company and will provide services to its member councils. The company is planning to start trading on 1 August and work is therefore underway to prepare for this.
- 4 Veritau delivers shareholder value to its member councils through:
 - economies of scale resulting in lower unit costs – the costs to each member council would be much higher for an equivalent quality of service if delivered in-house or if the service was fully outsourced
 - increased efficiencies and flexibility – standard working practices ensure there is less duplication of effort
 - improved access to specialist resources (for example data analytics, risk management and counter fraud specialists) which would not otherwise be available to a small in-house team
 - increased resilience and the ability to accommodate changes in workload because of the larger pool of staff available

- improved service continuity and less reliance on key members of staff for service delivery. The opportunities offered for career progression and development also make it easier to recruit and retain staff compared to smaller in-house teams
- the ability to invest in new technologies and working practices
- greater depth of knowledge and expertise – staff have more insight due to the experience gained through working for multiple clients. This improves the quality of the services being provided.

Finance and Performance Update

- 5 Since the last meeting of the Shareholder Committee on 19 March 2024, the Group has continued to promote its internal audit and data protection services to schools and other public sector organisations. New clients gained in the period include Bradford Children and Families Trust, Cherwell District Council, Ad Astra MAT and The Education Trust. We have also been accepted onto the new YPO framework for internal audit and counter fraud services. A number of existing clients have also extended their current contracts.

2023/24 Financial Statements

- 6 The 2023/24 accounts are currently being audited. The provisional operating results for the Group (excluding accounting and pension adjustments and before tax) are:

	2023/24 (budget)	2023/24 (actual)	2022/23 (actual)
	£ (k)	£ (k)	£ (k)
Turnover	3,699	3,829	3,148
Cost of sales	(3,385)	(3,467)	(2,840)
Gross profit	314	362	308
Other income	11	29	9
Overheads	(293)	(345)	(288)
Net profit/(loss) before tax	32	46	29

Further accounting adjustments are possible as a result of the audit. The final results will therefore be reported to the next shareholder committee meeting.

Client Satisfaction Surveys

- 7 We issued our annual client satisfaction surveys in March. The first was sent to senior managers at all our clients and the second to schools who receive our DPO service. The response rates for each survey were 9.8% and 2.7% respectively.
- 8 The headline results from the first survey were as follows:

Overall rating for the service	Excellent	Good	Satisfactory	Poor
Internal audit	7	8	1	0
Fraud	1	3	0	0
IG	4	6	0	0
Total	12	17	1	0
%	40%	57%	3%	0%

The corresponding results in 2023 were:

Overall rating for the service	Excellent	Good	Satisfactory	Poor
Internal audit	13	5	1	0
Fraud	5	5	0	0
IG	6	5	1	0
Total	24	15	2	0
%	58%	37%	5%	0%

- 9 The headline results for the schools DPO survey were:

Overall rating	Excellent	Good	Satisfactory	Poor
Total	16	8	1	0
%	64%	32%	4%	0%

The corresponding results in 2023 were:

Overall rating	Excellent	Good	Satisfactory	Poor
Total	38	4	2	0
%	86%	9%	5%	0%

- 10 Client retention also remained strong with 99% (2023 - 98%) of clients indicating that they would continue to purchase services in 2024/25.

Staff Satisfaction Survey

- 11 We also received the results of our annual staff survey. The response rate was 56% (2023 - 54%). The headline results from the survey were:

Very satisfied	Satisfied	Neither satisfied nor dissatisfied	Dissatisfied	Very dissatisfied
21	23	7	1	0
41%	44%	13%	2%	0%

The corresponding results in 2023 were:

Very satisfied	Satisfied	Neither satisfied nor dissatisfied	Dissatisfied	Very dissatisfied
14	23	8	1	0
31%	50%	17%	2%	0%

Recommendations

- 12 That the shareholder committee:
- a) notes the Group's performance since the last business update report in March 2024

Appendices

None

Further Information

Contact: Max Thomas – Chief Executive max.thomas@veritau.co.uk

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Shareholder Committee**24 June 2024**

Report of the Chief Officer - HR and Support Services

City of York Trading Ltd Update**Purpose of Report**

1. To consider the City of York Trading Ltd Performance Update June 2024 provided as confidential **Annex A**. The CYT Performance Update is exempt under Section 100I and paragraphs 3 and 4 of Schedule 12A of the 1972 Local Government Act due to commercial sensitivities.

Recommendations

2. Note the confidential Performance Update from City of York's Trading Ltd attached at **Annex A** to this report.

Reason: To ensure the Council is updated on the performance of City of York Trading Ltd.

Background and analysis

3. City of York Trading Ltd (trading as WorkwithYork, WorkwithSchools WorkwithYorkshire and Williams & Anthony "the Company") was formed in 2011 with the intention of supplying temporary staff to the Council, to local schools and permanent and temporary staff to other outside organisations.
4. In February 2024, the company acquired the assets of a local recruitment business, Williams & Anthony, specialists in pre-construction appointments, including Civil, Structural and Environmental Engineering and Surveying.
5. Through the Company, the Council makes a cost saving compared to the cost of agency staff on the open market, and is also able to secure staff to cover hard-to-fill roles where permanent recruitment is challenging.
6. In addition, the payment of an annual dividend from the Company's overall profits is designed to assist the Council's financial position.

Key Company Matters 2024/25:-

6. The Company's Board of Directors comprises Karen Bull (Managing Director) with Non-Executive Directors Cllr Kallum Taylor, Cllr Ian Cuthbertson, Cllr Jason Rose, Ann Vickers, Lisa Wood and Chloe Kerridge-Phipps and usually meets monthly to consider monthly financial and performance reports and discuss strategy going forward.

7. Key Performance Indicators are monitored on weekly and monthly basis.

8. Marketing activities continue, including utilisation of the Company's websites and social media channels.

Risk Management

9. There are no specific risk issues arising from this report.

Implications

10. There are no financial, legal, HR, equalities, crime and disorder, information technology, property or other implications arising from this report.

Author:	Chief Officer responsible for the report:			
Karen Bull, MD CYT Ltd	Helen Whiting Chief Officer – HR & Support Services			
	Report Approved	Y	Date	14/6/2024
Wards Affected:				All
For further information please contact the author of the report				

By virtue of paragraph(s) 3, 4 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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Shareholder Committee Work Plan 2024/25

Item	Lead officers	Contributing Organisations	Scope
14 October 2024			
Yorwaste Ltd Update	Patrick Looker	Yorwaste	To receive an update on performance of the company
Make it York Finance Update	Andrew Laslett	Make it York	To receive an update on performance of the company and annual accounts
City of York Trading Ltd Update	Helen Whiting	CYT Ltd	To receive an update on performance of the company
YPO finance update	Debbie Mitchell	YPO	To receive an update on performance of the company and the annual accounts
Veritau Limited Business Update	Bryn Roberts	Veritau	To receive an update on performance of the company
3 February 2025			
Yorwaste Ltd Finance Update	Patrick Looker	Yorwaste	To receive an update on performance of the company
Veritau Limited Finance and Business Plan	Bryn Roberts	Veritau	To receive annual reports and annual accounts from companies.

City of York Trading Ltd Business Plan	Helen Whiting	CYT Ltd	To receive annual reports and annual accounts
Make it York Business Plan	Andrew Laslett	Make it York	Approval of the annual business plan (in light of agreed SLA priorities)